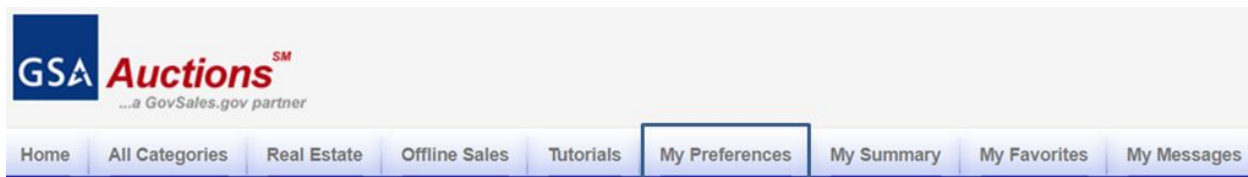Dear GSA Auctions Customer,

Beginning in January, 2020, GSA Auctions will make the following changes to the way you log in. These changes will protect you by making it harder for someone to gain unauthorized access to your account:
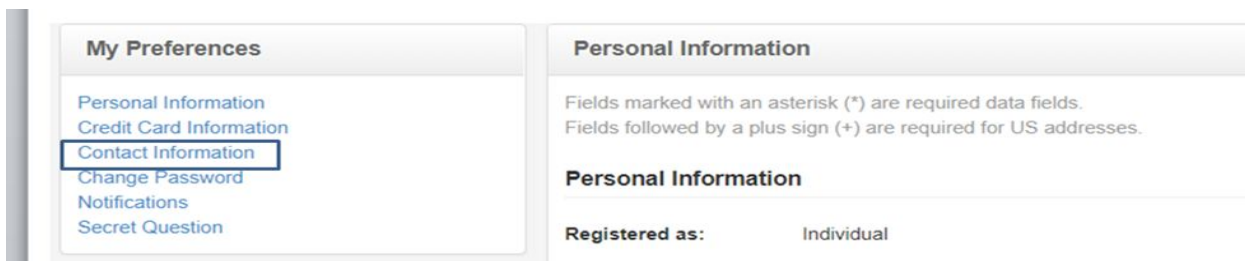
1) You will log in using your email and password. You will no longer log in using your user ID.
2) Every time you log in, GSA Auctions® will send a one time code to the email address listed on your account. You must then enter that code to complete your login.

To receive your code, **your account will need a valid email address**. To view or change your email address, please follow these simple steps:

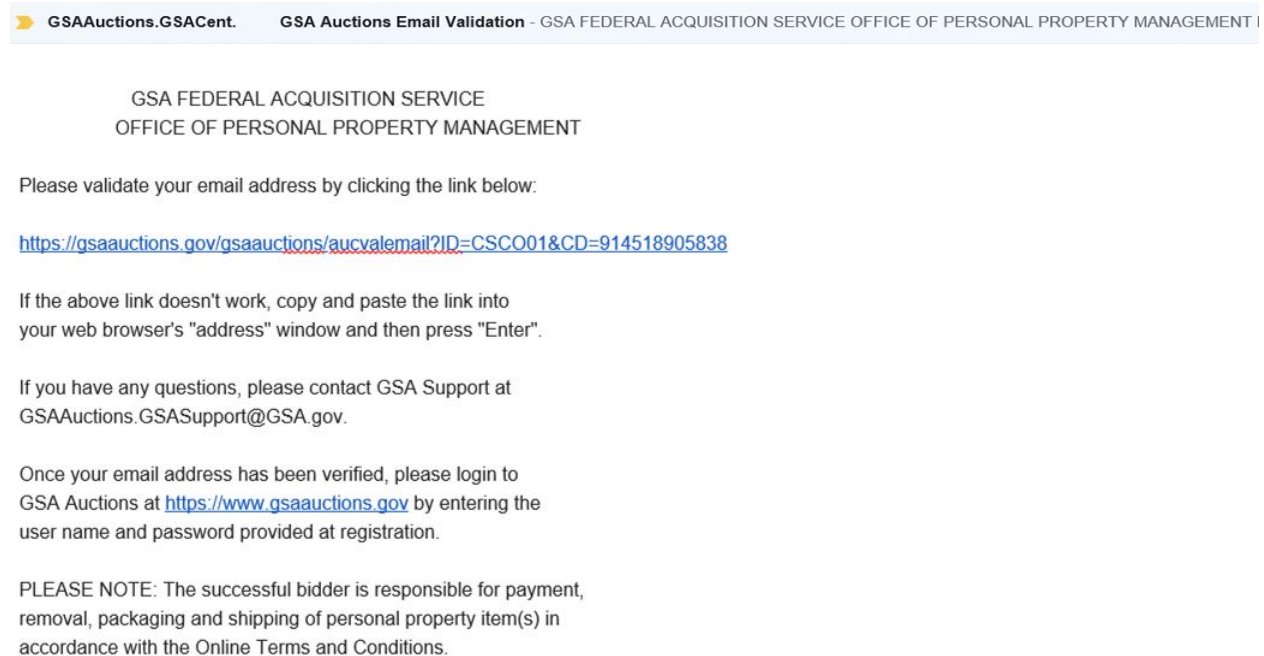1) Log into your GSA Auctions account
2) Click on "My Preferences"

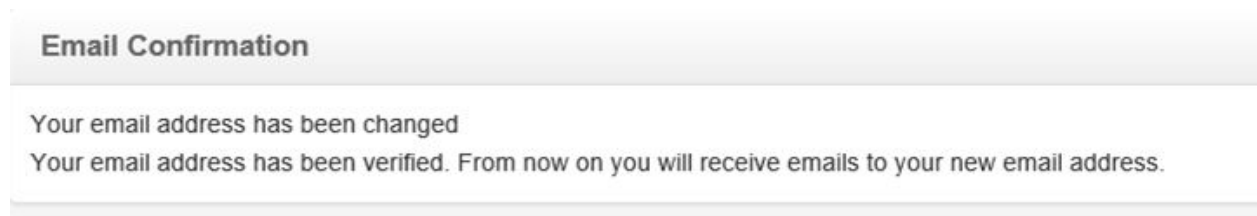3) Under the list of "My Preferences," select "Contact Information."

4) Ensure that your Email Address, Phone Numbers, and other contact information is accurate. If you make any corrections, select "Update."

5) If you are updating your email, you will receive an email containing a validation link that you must click on in order to complete the change:

Please click on the validation link within the body of the email sent to you:

GSAAuctions.GSACent.   **GSA Auctions Email Validation** - GSA FEDERAL ACQUISITION SERVICE OFFICE OF PERSONAL PROPERTY MANAGEMENT

GSA FEDERAL ACQUISITION SERVICE
OFFICE OF PERSONAL PROPERTY MANAGEMENT

Please validate your email address by clicking the link below:

https://gsaauctions.gov/gsaauctions/aucvalemail?ID=CSCO01&CD=914518905838

If the above link doesn't work, copy and paste the link into
your web browser's "address" window and then press "Enter".

If you have any questions, please contact GSA Support at
GSAAuctions.GSASupport@GSA.gov.

Once your email address has been verified, please login to
GSA Auctions at https://www.gsaauctions.gov by entering the
user name and password provided at registration.

PLEASE NOTE: The successful bidder is responsible for payment,
removal, packaging and shipping of personal property item(s) in
accordance with the Online Terms and Conditions.

Once you click the link, you will be brought to a new window in GSA Auctions that confirms your email address change:

Email Confirmation

Your email address has been changed
Your email address has been verified. From now on you will receive emails to your new email address.

GSA will provide you with tutorials closer to the implementation date.

If you have questions, please contact the GSA Auctions helpdesk at gsaauctionshelp@gsa.gov or 1-866-333-7472 option 3. See FAQs below for more detail.